

ARTICLES OF ASSOCIATION

1. Name of the Association : **SIR C R REDDY COLLEGE FOR WOMEN OLD STUDENTS ASSOCIATION**
2. Location of Office : **D.NO.24C-8-35/1,
RAMACHANDRA RAO PETA,
ELURU,
West Godavari District.**

4. MEMBERSHIP

- a) **Eligibility** : The membership shall be open to all who are interested in promoting the Society subject to the approval of the Committee. The area of Operation of the society shall be throughout A.P.
- b) **Admission** : Any person who wants to admit as member shall pay an amount of Rs. 100/- towards Admission fee and active members has to pay Rs.50/- monthly subscription.
- c) **Withdrawal & Termination of :**
 - 1) Who resigns in writing :
 - 2) Who fails to attend three consecutive meetings :
 - 3) Who were expelled by the President Cum Correspondent :Those who forfeited their membership, thus, can rejoin as member after approval of the President Cum Correspondent.

5. GENERAL BODY :

- a) **Meetings** :The General Body meeting will be held in the month of **SEPTEMBER** every year. The General Body shall meet at least once in a year.
- b) **Quorum**: The quorum for General Body Meeting and Executive Committee Meeting shall be 3/5ths.
- c) **Functions and Responsibilities :**
 1. To elect or confirm the Executive Committee.
 2. To pass the Budget and approve the Annual report.
 3. To transact any other matter for the benefit of the society and
 4. Auditors : To appoint an Auditor to audit the accounts of the society.
- d) The General Body shall elect the office bearers and the Committee members once in 1 year.
- e) The General Body has power to remove any member of the Executive Committee.


PRESIDENT

6. EXECUTIVE COMMITTEE :

The Executive Committee shall consists of 7 members i.e., President, Vice President, Secretary, Joint Secretary, Treasurer and Committee members-2. Any interim vacancy in the Executive Committee shall be filled up by the Committee.

A member who has completed a term as an elected member is eligible for re-election as a member of the Committee. The Executive Committee shall meet once in Three months. The Executive Committee shall convene a general body meeting within 30 days of receipt of a requisition for convening a meeting signed by at least 3/5 ths of the members of the society and any such requisition shall contain the proposed agenda and the reasons for such meeting. Every resolution of General Body and Executive Committee shall be recorded in the minutes book.. Such minutes shall be communicated to all the members invited for the meeting within 30 days. The minutes so recorded shall be signed by the person who chaired the said meeting.

7. RESPONSIBILITES OF OFFICE BEARERS :

PRESIDENT :

He shall preside over all the meetings of the Society. He shall have casting vote in case of tie in the meetings. He will keep the best contact with the Society. He shall closely watch the administrative and other measures and initiate suitable action whenever necessary.

VICE – PRESIDENT :

In the absence of the President, the Vice-President shall preside at the meeting of the Society and exercise all the power of the powers of the President with the permission of the President. He will assist the President the affairs of the Society.

SECRETARY :

The Secretary shall convene all the meetings of the Society with the consultation of the President. The Secretary shall be responsible for the carrying into effect the resolutions of the General Body as well as Executive Committee. The Secretary shall maintain proper records of the society and keep them safe. The Secretary will prepare the annual report of the Society under the guidance of the President place the same before the Annual General Body meeting of approval

JOINT SECRETARY :

In the absence of the Secretary, the Joint Secretary shall preside at the meeting of the Society and exercise all the powers of the Secretary with the permission of the President. He will assist the Joint Secretary in the affairs of the Society.

TREASURER :

The Treasurer is to keep the regular accounts of Income and Expenditure of the Society. She will prepare the annual budget of the society and place it before the Annual General Body meeting for approval.

COMMITTEE MEMBERS :

They will attend to the activities of the Society, and strive for its development, and shall attend to other duties as per directions of secretary cum correspondent.


PRESIDENT

8. MORTGAGES & CHARGES :

The society shall keep a register of mortgages and charges and enter there in all mortgages, charges affecting the property of the Society and be open during the business hours to the inspection of any member or creditor of the society without payment of any fee therefore. Any debts liabilities relates to society will be held pending, that can be settle by personally or by the executive committee mutually.

9. DISPUTES :

In the event of any disputes, arising among the committee or the members of the society, in respect of any matter relating to the affairs of the society. Any member of the society may proceed with the dispute under the provisions as mentioned in A.P.S.R. Act.

10. DISSOLUTION :

If for any reason, the society will have to be dissolved, it shall be approved through a special resolution. If upon the dissolution of any society, there remains after the satisfaction of all its debts and liabilities, any property the same shall not be delivered to or distributed among the members of the society or any of them, but shall be delivered to some other society with a similar objectives to be named by a special resolution, or in a default thereof, by the court subject to the conditions mentioned in the sections 24 & 25of the Act.

11. SPECIAL RESOLUTIONS – AMENDMENTS :

By a special resolution, the Society may alter the provisions of the Memorandum and Bye – laws ie., (1) Change of Objectives of the Society (2) Amalgamate itself with any other society, or of (3) to divide itself in to two or more societies subject to the provisions of this Act, and conditions contained in its Memorandum a Society may, by an ordinary resolutions passed by 3/5ths of members present and voting for alteration of bye – laws.

12. MANAGEMENT :

A Society shall have registered office to which it is registered and to which all communications and notices may be addressed. Any change of its registered office to a place outside the district in which it is registered shall be intimated to the Registrars of both the Districts.

13. DISQUALIFICATION OF MEMBERS :

- a) Not a major
- b) Unsound mind and stands so declared by a competent court
- c) Adjudicated as an insolvent or is an un discharges insolvent
- d) Disqualified for such appointment by an order of court
- e) As per rules of the Act and other reasons.


PRESIDENT

14. SUITES :

- a) The Society shall sue and be sued in the name of the President Cum correspondent,
- b) Court Jurisdiction :- All the legal affairs of the Society shall be settled in the jurisdiction of District Court, Eluru.

15. CHEQUES :

The Cheques for withdrawal of funds shall be signed by President and Treasurer Jointly.

16. AUDIT :

The Annual accounts will be audited by Authorized Auditor by March every year and distribute the same among the members.

17. FINANCIAL YEAR :

Financial year means a period of 12 months from 1st April to 31st March of next year.



PRESIDENT